



Oneida-Herkimer-Madison BOCES  
PO Box 70, 4747 Middle Settlement Road New Hartford, NY 13413-0070  
[www.oneida-boces.org](http://www.oneida-boces.org)

June 17<sup>th</sup>, 2024

Mr. Thomas Gleason  
Buildings & Grounds Supervisor  
Waterville Central School District  
381 Madison St.  
Waterville, NY 13480

Waterville Central School District 2024 Fire Inspection – All school district buildings

Dear Tom,

Attached are the results of the fire inspection completed on May 20<sup>th</sup> 2024, for all your district buildings. The violations noted during the visit are marked on the attached report. Please fill in the date for correction of each violation noted. The last page is for the district signatures upon correction of violations.

Please submit electronically to the State Education Department portal to obtain your Certificate of Occupancy no later than July 1<sup>st</sup> 2024.

Please submit one copy of this report to the local fire department for their records.

I trust that this inspection was done to your satisfaction. If you have any questions or concerns, please do not hesitate to contact me.

Respectfully submitted,

Mike Miroiu

Safety Coordinator  
OHM BOCES Safety Services  
NYS DOS Registry: 1020 – 0271

Enclosure: Non-conformance Checklist and Reporting Sheets  
Part III - Certifications

*We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.*

**Part II: Public School Fire and Building Safety Non-Conformance Report Sheet**

School District Waterville CSD  
 Facility # 4119020400003

Building Name Memorial Park Elementary School

Part II-A (to be completed for public schools only - except "Big 4")					Part II-B					Part II-B					Part II-B							
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected				
01A-2					08A-2					13A-2					19E-1							
01B-1					08B-2					13B-2					19F-1							
01C-1					08C-2										19G-1							
01D-1					08D-2					14A-2	X				19H-2							
01E-1					08E-2					14B-2												
					09A-2					14C-2					20A-1							
02A-2					09B-2					14D-1					20B-1							
02B-1					09C-1					14E-1					20C-1							
02C-3					09D-1					15A-2					21A-3							
02D-1	X				09F-2					15B-1					22A-3							
02E-2	X				09G-2					15C-2					22B-3							
02F-3					10A-2	X				15D-2					22C-3							
02G-2					10B-2					15E-1					23A-1							
					10C-1					16A-2					23B-1							
03A-3					10D-1					16B-2					23C-1							
03B-1										16C-2					23D-2							
					11A-2					16D-2					24A-3							
04A-2					11B-1					17A-3					25A-1							
04B-2					11C-2					17B-2					25B-1							
04C-1					11D-2					17C-2					25C-1							
					11E-1					17D-2												
05A-3										17E-1					26A-3							
05B-2					12A-1					17F-3					If any additional non-conformances are observed, check item 26A-3 and list the Code section below.							
05C-2					12B-3					17G-1	X											
					12C-2					17H-2												
06A-1					12D-2					17I-2												
06B-1					12E-1	X				17J-1												
06C-1					12F-1					17K-1												
06D-2					12G-1					17L-1												
06E-3					12H-1					18A-2												
06F-1					12I-1					18B-2												
06G-1					12J-1					18C-2												
06H-2					12K-1					18D-2												
					12L-1					19A-3												
07A-3					12M-1					19B-2												
07B-2					12N-1					19C-1												
07C-2					12O-2					19D-1												

All schools complete Section 8 only if the building has electrically-operated folding partitions.

**Initial Inspection:**

Fire Safety Inspector: Name Mihai Miroiu  
 Date 5.20.2024

Registry # 1020 - 0271 (26E-4)

**Final Inspection (if required):**

Fire Safety Inspector: Name \_\_\_\_\_  
 Date \_\_\_\_\_

Registry # \_\_\_\_\_ (26F-4)

### Part III: Public School Certifications

#### Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Mihai Miroiu Telephone #: ( 315 ) 793-8578  
Title: Safety Coordinator Certification # 1020-0271  
Email: mmiroiu@oneida-boces.org (as designated by the NYS Department of State)

#### Section III-B. Building Administrator or Designee

*Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)*

The individual identified below certifies that this building inspection was conducted on this date \_\_\_\_\_ and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: \_\_\_\_\_ Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Title: \_\_\_\_\_ Email: \_\_\_\_\_  
Signature \_\_\_\_\_

#### Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: \_\_\_\_\_ Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Signature \_\_\_\_\_

**Part II: Public School Fire and Building Safety Non-Conformance Report Sheet**

School District Waterville CSD  
 Facility # 411902047012

Building Name Observation/Broadcast

Part II-A (to be completed for public schools only - except "Big 4")					Part II-B					Part II-B					Part II-B					
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		
01A-2					08A-2					13A-2					19E-1					
01B-1					08B-2					13B-2					19F-1					
01C-1					08C-2										19G-1					
01D-1					08D-2					14A-2					19H-2					
01E-1					08E-2					14B-2										
					09A-2					14C-2					20A-1					
02A-2					09B-2					14D-1					20B-1					
02B-1					09C-1					14E-1					20C-1					
02C-3					09D-1					15A-2					21A-3					
02D-1					09F-2					15B-1					22A-3					
02E-2					09G-2					15C-2					22B-3					
02F-3					10A-2					15D-2					22C-3					
02G-2					10B-2					15E-1					22D-1					
					10C-1					16A-2					22E-1					
03A-3					10D-1					16B-2					22F-1					
03B-1										16C-2					22G-1					
					11A-2					16D-2					22H-1					
04A-2					11B-1					16E-1					22I-1					
04B-2					11C-2					16F-1					22J-1					
04C-1					11D-2					16G-1					22K-1					
					11E-1					16H-2					22L-1					
05A-3										16I-1					22M-1					
05B-2					12A-1					16J-1					22N-1					
05C-2					12B-3					16K-1					22O-2					
					12C-2					16L-1										
06A-1					12D-2					16M-1										
06B-1					12E-1					16N-1										
06C-1					12F-1					16O-1										
06D-2					12G-1					16P-1										
06E-3					12H-1					16Q-1										
06F-1					12I-1					16R-1										
06G-1					12J-1					16S-1										
06H-2					12K-1					16T-1										
					12L-1					16U-1										
07A-3					12M-1					16V-1										
07B-2					12N-1					16W-1										
07C-2					12O-2					16X-1										

**NO VIOLATIONS OBSERVED**

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

**Inspector**  
 The inspector has been provided with a copy of the previous year's school fire safety report:

Yes  No

All schools complete Section 8 only if the building has electrically-operated folding partitions.

**Initial Inspection:**  
 Fire Safety Inspector: Name Mihai Miroiu  
 Date 5.20.2024

Registry # 1020 - 0271 (26E-4)

**Final Inspection (if required):**  
 Fire Safety Inspector: Name \_\_\_\_\_  
 Date \_\_\_\_\_

Registry # \_\_\_\_\_ (26F-4)

### Part III: Public School Certifications

#### Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Mihai Miroiu Telephone #: ( 315 ) 793-8578  
Title: Safety Coordinator Certification # 1020-0271  
Email: mmiroiu@oneida-boces.org (as designated by the NYS Department of State)

#### Section III-B. Building Administrator or Designee

*Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)*

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Name: \_\_\_\_\_ Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Title: \_\_\_\_\_ Email: \_\_\_\_\_  
Signature \_\_\_\_\_

#### Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: \_\_\_\_\_ Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Signature \_\_\_\_\_



### Part III: Public School Certifications

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Name: Mihai Miroiu Telephone #: ( 315 ) 793-8578  
Title: Safety Coordinator Certification # 1020-0271  
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Title: \_\_\_\_\_ Email: \_\_\_\_\_  
Signature \_\_\_\_\_

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Name: \_\_\_\_\_ Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Signature \_\_\_\_\_

**Part II: Public School Fire and Building Safety Non-Conformance Report Sheet**

School District Waterville CSD  
 Facility # 411902046014

Building Name Waterville Public Library

Part II-A (to be completed for public schools only – except "Big 4")					Part II-B					Part II-B					Part II-B					
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		
01A-2					08A-2					13A-2					19E-1					
01B-1					08B-2					13B-2					19F-1					
01C-1					08C-2										19G-1					
01D-1					08D-2					14A-2					19H-2					
01E-1					08E-2					14B-2										
					09A-2					14C-2					20A-1					
02A-2					09B-2					14D-1					20B-1					
02B-1					09C-1					14E-1					20C-1					
02C-3					09D-1					15A-2					21A-3					
02D-1					09F-2					15B-1					22A-3					
02E-2					09G-2					15C-2					22B-3					
02F-3					10A-2					15D-2					22C-3					
02G-2					10B-2					15E-1					23A-1					
					10C-1					16A-1					23B-1					
03A-3					10D-1					16B-2					23C-1					
03B-1										16C-2					23D-2					
					11A-2					16D-2					24A-3					
04A-2					11B-1					17A-3					25A-1					
04B-2					11C-2					17B-2					25B-1					
04C-1					11D-2					17C-2					25C-1					
					11E-1					17D-2										
05A-3										17E-1					26A-3					
05B-2					12A-1					17F-3										
05C-2					12B-3					17G-1										
					12C-2					17H-2										
06A-1					12D-2					17I-2										
06B-1					12E-1					17J-1										
06C-1					12F-1					17K-1										
06D-2					12G-1					17L-1										
06E-3					12H-1					18A-2										
06F-1					12I-1					18B-2										
06G-1					12J-1					18C-2										
06H-2					12K-1					18D-2										
					12L-1					19A-3										
07A-3					12M-1					19B-2										
07B-2					12N-1					19C-1										
07C-2					12O-2					19D-1										

**NO VIOLATIONS OBSERVED**

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

**Inspector**  
 The inspector has been provided with a copy of the previous year's school fire safety report:

Yes  No

All schools complete Section 8 only if the building has electrically-operated folding partitions.

**Initial Inspection:**

Fire Safety Inspector: Name Mihai Miroiu  
 Date 5.20.2024

Registry # 1020 - 0271 (26E-4)

**Final Inspection (if required):**

Fire Safety Inspector: Name \_\_\_\_\_  
 Date \_\_\_\_\_

Registry # \_\_\_\_\_ (26F-4)



### Part III: Public School Certifications

#### Section III-A. Fire Inspector

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Name: Mihai Miroiu Telephone #: ( 315 ) 793-8578  
Title: Safety Coordinator Certification # 1020-0271  
Email: mmiroiu@oneida-boces.org (as designated by the NYS Department of State)

#### Section III-B. Building Administrator or Designee

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Name: \_\_\_\_\_ Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Title: \_\_\_\_\_ Email: \_\_\_\_\_  
Signature \_\_\_\_\_

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Name: \_\_\_\_\_ Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Signature \_\_\_\_\_



### Part III: Public School Certifications

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Name: Mihai Miroiu Telephone #: ( 315 ) 793-8578  
Title: Safety Coordinator Certification # 1020-0271  
Email: mmiroiu@oneida-boces.org (as designated by the NYS Department of State)

#### Section III-B. Building Administrator or Designee

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Name: \_\_\_\_\_ Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Signature \_\_\_\_\_

**Part II: Public School Fire and Building Safety Non-Conformance Report Sheet**

School District Waterville CSD  
 Facility # 411902047011

Building Name Storage Concession Stand

Part II-A (to be completed for public schools only - except "Big 4")					Part II-B					Part II-B					Part II-B										
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected							
01A-2					08A-2					13A-2					19E-1										
01B-1					08B-2					13B-2					19F-1										
01C-1					08C-2										19G-1										
01D-1					08D-2					14A-2					19H-2										
01E-1					08E-2					14B-2															
					09A-2					14C-2					20A-1										
02A-2					09B-2					14D-1					20B-1										
02B-1					09C-1					14E-1					20C-1										
02C-3					09D-1					15A-2					21A-3										
02D-1					09F-2					15B-1					22A-3										
02E-2					09G-2					15C-2					22B-3										
02F-3					10A-2					15D-2					22C-3										
02G-2					10B-2					15E-1					23A-1										
					10C-1					16A-2					23B-1										
03A-3					11A-1					16B-2					23C-2										
03B-1					11B-1					16C-2					23D-2										
					11C-2					16D-2					24A-3										
04A-2					11D-2					17A-3					25A-1										
04B-2					11E-1					17B-2					25B-1										
04C-1										17C-2					25C-1										
										17D-2															
05A-3										17E-1					26A-3										
05B-2					12A-1					17F-3					If any additional non-conformances are observed, check item 26A-3 and list the Code section below.  Inspector The inspector has been provided with a copy of the previous year's school fire safety report:  Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>										
05C-2					12B-3					17G-1															
					12C-2					17H-2															
06A-1					12D-2					17I-2															
06B-1					12E-1					17J-1															
06C-1					12F-1					17K-1															
06D-2					12G-1					17L-1															
06E-3					12H-1					18A-2															
06F-1					12I-1					18B-2															
06G-1					12J-1					18C-2															
06H-2					12K-1					18D-2															
					12L-1					19A-3															
07A-3					12M-1					19B-2															
07B-2					12N-1					19C-1															
07C-2					12O-2					19D-1															

**NO VIOLATIONS OBSERVED**

All schools complete Section 8 only if the building has electrically-operated folding partitions.

**Initial Inspection:**  
 Fire Safety Inspector: Name Mihai Miroiu  
 Date 5.20.2024

Registry # 1020 - 0271 (26E-4)

**Final Inspection (if required):**  
 Fire Safety Inspector: Name \_\_\_\_\_  
 Date \_\_\_\_\_

Registry # \_\_\_\_\_ (26F-4)

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Title: \_\_\_\_\_ Email: \_\_\_\_\_  
Signature \_\_\_\_\_

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Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Signature \_\_\_\_\_



### Part III: Public School Certifications

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#### Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: \_\_\_\_\_ Telephone #: ( \_\_\_\_\_ ) \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Signature \_\_\_\_\_

## Memorial Park Elementary School

Date of inspection: 5.20.2024

**02D-1** *'All emergency rescue windows are identified by signs as specified on the window and/or on any window shades, blinds, or curtains, or above the window.'*

- **Room(s):** 53 (rescue window needs a sticker); 20 (rescue window sticker needed above window); 23 (rescue window sticker needed above window); 32 (rescue window sticker needed); 31 (rescue window sticker needed on shade); 24 (rescue window sticker needed).

**02E-2** *'Emergency rescue windows are free of obstructing bars, screens, grilles, or classroom equipment, or if so equipped, windows must be releasable or removable from the inside without the use of a key, tool, or force greater than that needed for normal operation.'*

- **Room(s):** 69/Art (rescue window obstructed - *corrected*); 56 (rescue window obstructed); 55 (rescue window obstructed); 48 (rescue window obstructed); 54 (rescue window obstructed); 52 (rescue window obstructed by hanging string/rope/wire); 22 (rescue window obstructed); 24 (rescue window obstructed); 28 (rescue window obstructed); 25 (rescue window obstructed – *corrected*); 29 (rescue window obstructed); 30 (rescue window obstructed by flag).

**10A-2** *'Fire safety and evacuation plans are prepared, maintained, and available for review.'* (F403 / F404)

- **Room(s):** 58 (map available, however location is on movable surface); 55 (map available – however location is on movable surface); 8 (map not available); 6 (map not available); 7 (map not available); **Copy room** (map not available); 10 (map not available); 15 (map not available); 17/**Media library** (map available on board held up by magnets); 19 (map obstructed – *corrected*).

**12E-1** *'No electrical system hazards observed or reported.'* (F604)

- **Room(s):** 47 (diffuser/plug in); 55 (microwave in power strip - *corrected*); **Lounge** (two toasters).

**14A-2** *'Fire resistance rating of rated construction is maintained.'* (F703)

- **Room(s):** 45 (items on or hanging from ceiling grid); 46 (door wedge/door decoration); 57 (three unrated pillows); 47 (items hanging on or from ceiling grid in hallway); 42 (exit



sign on fire door); **12** (vision panel obstructed); **21B** (two tiles – damaged/missing); **33** (unrated pillow); **31** (door decoration).

**17G-1** *'Occupant load is conspicuously posted in all assembly spaces where occupant load exceeds 49 persons.'* (1031.12)

- **Room(s): Cafeteria** (maximum occupancy sign not posted); **17/Media library** (maximum occupancy sign not posted).

**Date of inspection: 5.20.2024**

**Press Box**

- No violations observed.

**Date of inspection: 5.20.2024**

**Red shed**

**16B-2** *'Portable fire extinguishers are located in a conspicuous location, are readily accessible, are not obstructed or obscured, and are maintained in accordance with this section and NFPA.'* (F906.5)

- **Room(s): Within shed** (fire extinguisher not available).

**Date of inspection: 5.20.2024**

**Waterville Public Library**

- No violations observed.

Bus garage

Date of inspection: 5.20.2024

- No violations observed.

Storage concession stand

Date of inspection: 5.20.2024

- No violations observed.

Jr./Sr. High School

Date of inspection: 5.20.2024 / 5.22.2024

**02D-1** *'All emergency rescue windows are identified by signs as specified on the window and/or on any window shades, blinds, or curtains, or above the window.'*

- **Room(s): B26/B27** (Emergency Use Only sticker is peeling); **B35** (rescue window sticker needed); **A23/CS Hub** (rescue window sticker needed); **D19** (rescue window stickers needed); **D12** (rescue window sticker on wall).

**02E-2** *'Emergency rescue windows are free of obstructing bars, screens, grilles, or classroom equipment, or if so equipped, windows must be releasable or removable from the inside without the use of a key, tool, or force greater than that needed for normal operation.'*

- **Room(s): B35** (rescue window obstructed); **Classroom attached to Library** (rescue window obstructed); **D32** (rescue window obstructed – *corrected*); **Near D24** (rescue window obstructed); **D17** (rescue window obstructed); **D15** (rescue window obstructed); **D20** (rescue window obstructed); **D18** (rescue window obstructed); **D13** (rescue window obstructed).

**10A-2** *'Fire safety and evacuation plans are prepared, maintained, and available for review.'*  
(F403 / F404)

- **Room(s):** **LGI** (map not available); **B1** (map obstructed - *corrected*); **C11** (map available, however not posted on wall); **Board Room** (map not available); **B32** (relocate map to a more suitable location); **Cafeteria** (map not available); **Fitness** (map not available); **Gym** (add map on hallway side of room); **School based health** (map on movable surface); **D11** (map behind door – *corrected*).

**12E-1** *'No electrical system hazards observed or reported.'* (F604)

- **Room(s):** **Music office/lounge** (open heat element/toaster); **B30** (open heat element/toaster; microwave in power strip - *corrected*); **Panel PH1** (breaker covers needed); **Kitchen dry goods storage** (microwave in power strip); **Boiler room** (panel labeled LV5 needs breaker covers); **D19** (diffuser/plug in); **D22** (daisy chain/power strip in power strip); **D16** (space heater in power strip); **D13** (diffuser/plug in).

**14A-2** *'Fire resistance rating of rated construction is maintained.'* (F703)

- **Room(s):** **Band office** (tile damaged/missing); **LGI** (door wedge); **C9** (tile damaged/missing); **B44** (tiles punctured/penetrated by paper clips); **B52** (lighted door decoration); **B55** (items hanging on or from the ceiling grid / tile damaged/missing); **B56A** (tile damaged/missing); **D21** (items hanging on or from ceiling grid); **D15** (one unrated carpet); **D20** (rope/string/wire hanging or on ceiling grid); **D16** (unrated pillow); **D40** (fire door damaged – core showing); **D13** (unrated chair/s); **D12** (painted tiles).

**17G-1** *'Occupant load is conspicuously posted in all assembly spaces where occupant load exceeds 49 persons.'* (1031.12)

- **Room(s):** **C5** (maximum occupancy sign not posted); **Cafeteria** (maximum occupancy sign not posted); **Library** (maximum occupancy sign not posted).