

Waterville Central School District
Board of Education Special Meeting
Tuesday, November 20, 2023 at 6 PM
“Bud Dorr” Board of Education Room

~MINUTES~

Board of Education:

Daniel Nichols, *President*
Stephen Stanton, *Vice-President*
Justin Barth - *Excused*
Ken Boone
Peter Casatelli
Linda Hughes-Kelly
Tim Jones

Administration:

Dr Jennifer Spring
Cynthia Amarosa

Guests:

Patty Louise
Michael Shue
Kim Fancett

1-0 CALL TO ORDER

Board of Education President Daniel Nichols called the meeting to order at 6:01 pm

2-0 PLEDGE OF ALLEGIANCE

3-0 PRELIMINARY ACTION

3-1 Approval of Agenda

Resolution #1

Be it resolved upon the recommendation of the Superintendent of Schools, the proposed agenda for the November 20, 2023 meeting be approved as submitted.

Motion Made: Peter Casatelli

Seconded: Tim Jones

Discussion:

Votes Taken: Ayes 6 Nays 0 Abstained Absent 1-JB

4-0 BUSINESS OPERATIONS: N/A

5-0 GOOD NEWS: N/A

6-0 REPORTS:

PRESENTATION: D’Arcangelo: 2022-23 School Year Audit

Tricia Lucas, Partner at D’Arcangelo, presented a summary of the year end financial audit from the 2022-23 school year. Immediately prior to the meeting, Mrs. Lucas met with the Audit Committee and presented a full and detailed report of the financials related to the audit. As part of the board presentation, Mrs. Lucas reviewed the following:

- Statement of revenues, expenditures and changes in fund balance
- Extraclassroom fundraising
- Fund balance: restricted (reserves), assigned and unassigned
- Federal Grant Awards and related expenditures
- Required follow up communication of the audit

In summary, the district ended the 2022-23 favorably and underspent the planned budget by 5%. This was attributed to shifting certain costs from the general fund to take advantage of pandemic relief monies.

7-0 **BOARD DISCUSSION:** Board discussion focused on: Addressing learning loss, identifying areas of deficiencies in student performance by examining the data, intentional use of fund balance to address student needs, examination of budget expenditures covered under federal funds

8-0 **PUBLIC COMMENT** N/A

9-0 **NEW BUSINESS**

9-1 Approval Resolution for Consideration

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resignations, leave requests, Advisors/Coaches, non-instructional and instructional staff appointments

a. RESIGNATIONS

Resolution #

Name	Position/Tenure Area	Effective Date
N/A		

b. LEAVE REQUESTS

None

c. ADVISOR/COACH APPOINTMENTS

Resolution #2

Activity	Name	Rate of Pay	Effective Date	Coaching Certification
Unpaid Assistant Indoor Track	Scott Baker	N/A	11/21/23	Yes

d. NON-INSTRUCTIONAL

Resolution #5

Name	Title	Type of Appt	Rate	Effective Date
Brianna Lewis	Substitute School Bus Attendant	Substitute	\$14.70/hr	11/21/23
	Substitute Grounds and Maintenance	Substitute	\$16.5/hr	11/21/23

Heidi Griffith	Substitute School Bus Attendant Substitute School Monitor	Substitute	\$14.70/hr	11/21/23
Jacob Neff	Substitute Cleaner	Substitute	\$14.70/hr	11/21/23

e. INSTRUCTIONAL

Resolution #

Name	Title	Type of Appt	Rate	Effective Date
N/A				

f. PROBATIONARY APPOINTMENTS INSTRUCTIONAL: TEACHER ASSISTANT

Resolution #

Upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoint the individual(s) listed below to a probationary appointment as a member of the (Teaching Assistant) in the indicated tenure area contingent upon his/her successful completion of the probationary term for a four-year period as listed.

Name	Position Title	Assignment	Prob Appt Start Date	Prob Appt End Date
N/A				

g. PROBATIONARY APPOINTMENTS INSTRUCTIONAL: TEACHER

Resolution #

Upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoint the individual(s) listed below to a probationary appointment in the indicated tenure area contingent upon his/her successful completion of the probationary term and having received composite or overall APPR ratings of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than ineffective.

Name	Position Title	% of Serv	Assignment	Probation Appt Start Date	Probation Appt End Date	Certification Status	WTA Contract Step
N/A							

**President Dan Nichols recommended to pull resolution #9-1 from the consent agenda and vote on it separately.*

Motion Made: Steve Stanton Seconded: Tim Jones

Discussion:

Votes Taken: Ayes 5 Nays 0 Abstained 1-DN Absent 1-JB

9-2 Acceptance – Draft External Audit Report

Resolution #3

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education accept the Draft External Audit Report as a permanent report unless edits are warranted by D’Arcangelo & Co.

LLP in the near future. This audit was performed by D’Arcangelo & Co., LLP for the period of July 1, 2022 through June 30, 2023 as submitted.

9-3 Approval - Disposal of End of Life Electronics

Resolution #4

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation to dispose of electronics reaching their end-of -life per the Waterville Central School District replacement plan as submitted.

Motion for Consent Agenda Items #9-2 and 9-3

Motion Made: Tim Jones Seconded: Steve Stanton

Discussion:

Votes Taken: Ayes 6 Nays 0 Abstained Absent 1-JB

10-0 PUBLIC COMMENT N/A

11-0 BOARD QUESTIONS AND STUDENT REPORT N/A

12-0 EXECUTIVE SESSION N/A

Resolution for Consideration

Resolution #6

Be it resolved, the Board moved to Executive Session at _____ for the purpose of _____.

Motion Made: Seconded:

Discussion:

Votes Taken: Ayes Nays Abstained Absent

13-0 ADJOURNMENT

Resolution for Consideration

Resolution #7

Be it resolved the Board of Education November 20, 2023 be adjourned at 6:55pm.

Motion Made: Tim Jones Seconded: Steve Stanton

Discussion:

Votes Taken: Ayes 6 Nays 0 Abstained Absent 1-JB