

**Waterville Central School District
Board of Education Meeting
Tuesday, May 23, 2023 at 6:00 PM
“Bud Dorr” Board of Education Room**

~Minutes~

Board Members

Tim Jones - President
Stephen Stanton
Linda Hughes Kelly
Daniel Nichols
Peter Casatelli
Steve Turner
Ken Boone

Administration

Dr. Jennifer Spring
Amanda Eaves
Kathleen Hansen
Jennifer Dainotto
Karen Hinderling
Lindsay Owens

Guests

Patty Louise
Michael Shue
Jeff Lenard
Jen Dodge

1. CALL TO ORDER

Board President Tim Jones will call the meeting to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. OATH OF OFFICE - NEW BOARD OF EDUCATION MEMBER

Ken Boone

4. PRELIMINARY ACTION

Action – Approval of Agenda – May 23, 2023

Resolution #1

Be it resolved upon the recommendation of the Superintendent, the Board of Education approves the proposed agenda for the May 23, 2023 Board of Education meeting.

Motion Made: Stephen Stanton
Discussion:

Seconded: Peter Casatelli

Votes Taken: Ayes 7 Nays 0 Abstained 0 Absent 0

Action - Approval of Minutes – May 9, 2023

Resolution #2

Be it resolved upon the recommendation of the Superintendent of Schools, the Minutes of the May 9, 2023 Board of Education Meeting be approved as submitted.

Motion Made: Daniel Nichols Seconded: Peter Casatelli

Discussion:

Votes Taken: Ayes 7 Nays 0 Abstained 0 Absent 0

5. BUSINESS OPERATIONS

Action – Approval of General Fund Warrant May 15, 2023

Resolution #3

Be it resolved upon the recommendation of the Superintendent of Schools, the General Fund Warrant (Fund A) in the amount of \$14,322.25 be approved.

Motion Made: Stephen Stanton Seconded: Peter Casatelli

Discussion:

Votes Taken: Ayes 7 Nays 0 Abstained 0 Absent 0

Action – Approval of Special Aid Fund Warrant May 15, 2023

Resolution #4

Be it resolved upon the recommendation of the Superintendent of Schools, the Special Aid Fund Warrant (Fund F) for in the amount of \$2,231.00 be approved.

Motion Made: Daniel Nichols Seconded: Ken Boone

Discussion:

Votes Taken: Ayes 7 Nays 0 Abstained 0 Absent 0

Action - Approval of Capital Fund Warrant May 15, 2023

Resolution #5

Be it resolved upon the recommendation of the Superintendent of Schools, the Capital Fund (Fund H) for in the amount of \$66,634.37 be approved.

Motion Made: Steve Turner Seconded: Daniel Nichols

Discussion:

Votes Taken: Ayes 7 Nays 0 Abstained 0 Absent 0

Action - Approval of School Lunch Fund Warrant May 15 , 2023

Resolution #6

Be it resolved upon the recommendation of the Superintendent of Schools, the School Lunch Fund (Fund C) for in the amount of \$1,320.00 be approved.

Motion Made: Stephen Stanton Seconded: Steve Turner

Discussion:

Votes Taken: Ayes 7 Nays 0 Abstained 0 Absent 0

Action – Approval CSE/CPSE Recommendation

Resolution #7

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve the following CSE/CPSE recommendations: 36015, 21980, 33070, 36014, 21955, 27017, 21910, 36015, 22008, 21931, 21993, 22002, 21980, 21955, 21926

Motion Made: Steve Turner Seconded: Peter Casatelli

Discussion:

Votes Taken: Ayes 7 Nays 0 Abstained 0 Absent 0

6. PRESENTATIONS:

Superintendent:

Presentation: District Communication Plan

Waterville CSD Public Information Specialist - Franklin Freytag

Reports: Updates from District Administrators

7. BOARD DISCUSSION:

Non-Resident Tuition Rates

Agenda for BOE Retreat, June 6, 2023, 5:30-8pm Bud Dorr BOE room

8. PUBLIC COMMENT:

9. BOARD COMMITTEE REPORTS:

Technology Meeting was held May 10, 2023

Wellness Committee Meeting scheduled for

Audit Committee Meeting scheduled for June 5, 2023 at 7:30 am

10. BOARD QUESTIONS

11. NEW BUSINESS

Consent Agenda 11-1 through 11-7

Action - Acceptance - 2023- 2024 Budget Results

Resolution #8

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education, accept the May 16, 2023 Budget Voting Results as listed:

Budget \$20,959,619	276	Yes	83	No
Buses \$489,268	274	Yes	86	No
Waterville Public Library\$239,848	305	Yes	56	No
C.W. Clark Memorial Library \$74,699	297	Yes	64	No
Justin Barth - Board of Education	319			
Tim Jones - Board of Education	287			
Stephen Stanton - Board of Education	280			
Ken Boone - Board of Education	93			

Action – Approval of Appointments: Leaping into Adventure

Resolution #9

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointments of the following individuals to a four day per week, four week Summer Enrichment Program. The program will commence on July 10, 2022 and end on

July 27, 2023 all Grant Funded. Rate of pay for each individual is as follows;

Sara Chapman - Nurse - \$35/hour

Action - Approval - School Bus BOND

Resolution #10

Be it resolved upon the Superintendent of Schools, the Board of Education approve the following Bus Bond Resolution:

BOND RESOLUTION DATED MAY 23, 2023 OF THE BOARD OF EDUCATION OF THE WATERVILLE CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Waterville Central School District, New York, at the annual meeting of such voters duly held on May 16, 2023, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Waterville Central School District has undertaken or shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Waterville Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$489,268, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is the acquisition of four (4) school buses, all at an estimated maximum aggregate cost of \$489,268.

Section 4. It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by the Board of Education, is \$489,268, (b) the Waterville Central School District plans to finance the cost of said purpose entirely from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Waterville Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$489,268, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Waterville Central School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the

maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Waterville Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipation Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Action - Approval - O-H-M BOCES Contract for Rental of Facilities

Resolution #11

Be it resolved upon the recommendation of Superintendent of Schools, the Board of Education approve the Oneida-Herkimer-Madison BOCES Contract for Rental of Facilities of one (1) classroom for Distance Learning for the time period July 1, 2023 through June 30, 2024 at a cost of \$1,000.00.

Action - Approval of Uncertified Substitute Teacher, Teaching Assistant, Teacher Aide

Resolution #12

Be it resolved upon the recommendation of the Superintendent of School, the Board of Education approve the appointment of Breanna Mumpton as an Uncertified Substitute Teacher rate of pay is \$97.50 per diem, Teacher Assistant rate of pay \$92.30 per diem and Teacher Aide rate of pay is \$14.20 per hour (pending fingerprint clearance).

Action – Approval of Agreement: Cooperative Bidding – MO BOCES

Resolution #13

Be it resolved upon the recommendation of the Superintendent of Schools the Board of Education approve the following;

WHEREAS, pursuant to Section 119-0 of the General Municipal Law of the State of New York, the BOCES does presently offer a cooperative bidding program in which various school districts and local government entities participate in the bidding and purchase of supplies and equipment on a collective scale, and

WHEREAS, the Participant is a duly qualified municipal corporation as defined by Section 119-n(a) of the General Municipal Law and desires to participate as a member of said cooperative venture, and

WHEREAS, the parties hereto desire to set forth their various rights, duties and responsibilities into an Agreement.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. The Participant hereby agrees to utilize the services of the Cooperative Bidding Program of the BOCES for the procurement of various types of school supplies and school lunch commodities for the school year 2023-2024, said time period to extend to June 30, 2024, with the option to renew for an additional one (1) year period only by written mutual consent.

2. The Participant, by and through its Purchasing Department, agrees to act in accordance with the BOCES cooperative bidding procedures. Specifically the Participant agrees to furnish BOCES, if requested and the Participant desires, with an estimated minimum number of units that it wishes to purchase the particular item or items being presented for bid.

3. Specifications shall be developed collaboratively by the Advisory Committee. BOCES shall then include said estimates within its specifications for the purchase of said commodity and advertise for competitive bidding pursuant to the laws of the State of New York relating to public bids and contracts for the purchase thereof.

BOCES shall also include within said specifications, where appropriate, the name of the school district and the delivery locations.

4. Upon opening of sealed bid submissions, the Participant shall be entitled to review and analyze the state prices requested. The review is accomplished by a committee of district representatives, each appointed by their respective Boards of Education. Specialty Board items can be reviewed by staff experts of each district, as delegated to the Advisory Committee by the official district representative. If the Cooperative Bidding Coordinator for BOCES received no objection from the Advisory Committee after their analysis of the bids received, then the Participant shall be hereby committed to purchase any quantities of the commodity in question from the Board winning vendor as awarded by the BOCES, based upon the analysis of the Review Committee of district representatives.

5. Upon the award of a bid by the Madison-Oneida Board of Education, a copy of said award shall be mailed to the Participant. Said award shall constitute a commitment from a vendor, thereby permitting the Participant to issue purchase orders for the delivery of the commodity in question in the quantities and at the delivery locations directed by the Participant.

6. The Participant shall not accept and make bid awards for commodities subject to this cooperative bidding independently and on its own behalf during the period in which BOCES is advertising for the same commodities or service except in the case of emergency or hardship.

7. The Participant desires and the BOCES agrees that the School Business Official or

other District official of the Participant shall sit as a participating member of the BOCES Advisory Committee for Cooperative Bidding.

8. The terms and conditions of this Agreement and the authority thereof shall be governed by the terms and conditions set forth in Article 5-G, Sections 119-m, et al, of the General Municipal Law of the State of New York.

9. The Participant hereby covenants and agrees to accept sole responsibility for the payment due any vendor for all charges associated with the sale and delivery of those materials requested by the Participant. The Participant further agrees to hold harmless, indemnify, and defend the BOCES from all claims, actions, costs, expenses, and judgments that may arise from the purchases and delivery of the commodity in question for the Participant.

10. The parties hereto covenant and agree that this Agreement, although executed by an authorized representative of the Participant, shall be considered valid only when accompanied by the companion resolution adopted by the Board of Education for the participant authorizing the execution of this Cooperative Bidding Agreement.

Action – Approval of Agreement: Appointment of Superintendent of School and Employment Agreement

Resolution #14

**RESOLUTION APPROVING APPOINTMENT
OF SUPERINTENDENT OF SCHOOLS and
ACCEPTANCE OF EMPLOYMENT AGREEMENT
(Jennifer Spring)**

WHEREAS, the Board and the Superintendent are parties to an Employment Agreement dated December 22, 2020, and extending through January 3, 2024 (the “Agreement”); and

WHEREAS, said Agreement contains provisions for term, annual compensation, benefits and other terms and conditions of employment for the Superintendent; and

WHEREAS, the Board and Superintendent have conferred and agreed to amend and extend the Employment Agreement and further, the Board, at its meeting held on May 23, 2023, approved such amendments as noted herein;

NOW, THEREFORE, the parties hereby amend the Superintendent’s employment agreement as follows:

1. Section 3: Term of Employment is hereby amended to extend the appointment for 18 months with the term of the agreement now to expire on June 30, 2025.

2. Section 7: Compensation is amended to set the Superintendent’s base salary for the 2023-2024 and 2024-2025 school years to One Hundred Sixty-Five Thousand Dollars (\$165,000.00).

3. The foregoing amendments shall become effective immediately and continue in effect thereafter through the term of the Agreement, unless subsequently modified by the parties in writing.

4. All other provisions of the Agreement not specifically addressed herein shall remain in full force and effect.

5. A copy of this amendment as executed by the parties shall be affixed to the Employment Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above set forth.

End of Consent Agenda 11-1 through 11-7

Motion Made: Steve Turner Seconded: Stephen Stanton

Discussion:

Votes Taken: Ayes 7 Nays 0 Abstained 0 Absent 0

12. BOARD DISCUSSION

13. PUBLIC COMMENT: AGENDA

Foundation Update from Patty Louise

14. EXECUTIVE SESSION

14-1 Action – Approval - Executive Session Resolution for Consideration

Be it resolved the Board move to Executive Session to discuss: at
7: 53p.m.

Motion Made: Linda Hughes Kelly Seconded: Daniel Nichols

Discussion:

Votes Taken: Ayes 7 Nays 0 Abstained 0 Absent 0

Out of Executive Session at: 8:45p.m.

15. ADJOURNMENT

15-1 Action – Approval - Adjournment

Resolution for Consideration

Be it resolved the Board of Education meeting of April 3, 2023 be adjourned at

8:45 p.m.

Motion Made: Steve Stanton

Seconded: Steve Turner

Discussion:

Votes Taken: Ayes 7

Nays 0

Abstained 0

Absent 0