

**Waterville Central School District
Board of Education Meeting
Tuesday, March 21, 2023
6:00 P.M. Executive Session
~ Minutes ~**

Board Members Present:

Tim Jones – President
Steve Turner
Stephen Stanton - Absent
Linda Hughes Kelly
Daniel Nichols
Peter Casatelli

Administration:

Dr. Spring
Lindsay Owens
Kathleen Hansen
Amanda Eaves
Jennifer Dainotto

Guests:

Patty Louise
Jennifer Dodge
Michael Shue
Jeff Lenard

1. CALL TO ORDER

Board President Tim Jones called the meeting to order at 6:02 p.m.

2. PLEDGE OF ALLEGIANCE

3. PRELIMINARY ACTION

3-1 Approval of Agenda – March 21 2023

Resolution #2

Be it resolved upon the recommendation of the Superintendent, the Board of Education approved the proposed agenda for the March 21, 2023 Board of Education meeting.

A motion was made by: Steve Turner

2nd Motion: Daniel Nichols

Vote: Ayes 5 Nays 0 Abstained 0 Absent 1 (SS)

Motion Carried

3-2 Approval of Minutes – March 7, 2023
Resolution #3

Be it resolved upon the recommendation of the Superintendent of Schools, the Minutes of the March 7, 2023 Board of Education Meeting were approved as submitted.

A motion was made by: Linda Hughes
2nd Motion: Steve Turner
Vote: Ayes 5 Nays 0 Abstained 0 Absent 1 (SS)
Motion Carried

4. BUSINESS OPERATIONS

4-1 Approval of General Fund Warrant March 15, 2023
Resolution #5

Be it resolved upon the recommendation of the Superintendent of Schools, the General Fund Warrant (Fund A) in the amount of \$843,862.53 was approved.

A motion was made by: Daniel Nichols
2nd Motion: Linda Hughes
Vote: Ayes 5 Nays 0 Abstained 0 Absent 1 (SS)
Motion Carried

4-2 Approval of Special Aid Fund Warrant March 7, 2023
Resolution #6

Be it resolved upon the recommendation of the Superintendent of Schools, the Special Aid Fund Warrant (Fund F) in the amount of \$2,246.80 was approved.

A motion was made by: Pete Casatelli
2nd Motion: Daniel Nichols
Vote: Ayes 5 Nays 0 Abstained 0 Absent 1 (SS)
Motion Carried

4-3 Approval of Capital Fund Warrant March 15, 2023
Resolution #7

Be it resolved upon the recommendation of the Superintendent of Schools, the Capital Fund Warrant (Fund H) for in the amount of \$810.00 was approved.

A motion was made by: Steve Turner

2nd Motion: Daniel Nichols

Vote: Ayes 5 Nays 0 Abstained 0 Absent 1 (SS)

Motion Carried

Motion Carried

**4-4 Approval CSE/CPSE Recommendation
Resolution #8**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approved the following CSE/CPSE recommendations:

30019, 21971, 32002, 32009, 32099, 21863, 36011, 32007, 32007, 33062, 31003, 32065, 33002, 30070, 31089, 32016, and 22201.

A motion was made by: Steve Turner

2nd Motion: Daniel Nichols

Vote: Ayes 5 Nays 0 Abstained 0 Absent 1 (SS)

Motion Carried

5. PRESENTATIONS:

Superintendent –

Presentation: Technology Update: Outline of the 2022 – 2025 Instructional Technology Plan and Goals, Funding Sources, the Committee, current technology hardware, recent projects, and future projects.

Reports: Supt’ Conference Day: Bus Driver Training, Spring Sports Participation, Community member’s ability to join Parent Square, Mascot Committee Meeting (March 22, 2023), Opioid Task Force, Preventative Dental Care

Budget: Review budget by line item, Fund balance review, Reserve review

J. Dainotto – NYS Council on Leadership and Student Activities
Conference, Class of 2023 top 10, LINKS Lunch Bunch

K. Hinderling – MPS Musical: Newsies
P-2 Partner Activates, Spirit Week & Assembly, Bus Driver Thank You, PARP,

6. **BOARD DISCUSSION:**

7. **PUBLIC COMMENT: AGENDA**

8. **BOARD COMMITTEE REPORTS:**

Capital – Phase II projects, Capital Outlay, Schedule N

9. **BOARD QUESTIONS:**

Consent Agenda 10-1 through 10-23

10. **NEW BUSINESS**

10-1 Approval of Appointment – School Board Election

Resolution # 9

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel and rate of pay for the Board of Education Election taking place on May 16, 2023

Jane Brown – Election Coordinator
- \$200.00 Dennis Salm -
Election Inspector - \$170.00

10 – 2 Approval of Bus Proposition for May 16, 2023 Election

Resolution #10

BE IT RESOLVED BY THE BOARD OF EDUCATION AS
FOLLOWS:

1. The following notice shall be added to the notice of annual meeting and election:

AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION #1

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Waterville Central School District is hereby authorized to undertake the acquisition of four (4) school buses, all at an estimated maximum aggregate cost of \$489,268, less trade-in value, if any, and that the balance of such costs, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$489,268 shall be issued, or the School District may enter into an installment purchase contract if the Board of Education determines that it is in the best interest of the School District to finance the purchase in that method.

2. At such meeting taxes to be levied by installments will be proposed for authorized indebtedness providing for payment of the acquisition of school buses at an estimated aggregate maximum cost of not to exceed \$489,268. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.

4. This resolution shall take effect immediately upon its adoption.

10-3 Approval – Step 2 of 3–Policy - Fiscal Responsibilities

Resolution #11

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4001, Fiscal Responsibilities.

10-4 Approval – Step 2 of 3–Policy – Periodic Financial Reports

Resolution #12

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4102, Periodic Financial Reports.

10-5 Approval – Step 2 of 3–Policy – Contingency Budget

Resolution #13

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4203, Contingency Budget.

10-6 Approval – Step 2 of 3–Policy – Tax Exempt Bonds

Resolution #14

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4204, Tax Exempt Bonds – Post Issuance Compliance.

10-7 Approval – Step 2 of 3–Policy – Investments

Resolution #15

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4300, Investments.

10-8 Approval – Step 2 of 3–Policy – Senior Citizens Tax Exemption

Resolution #16

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4301, Senior Citizens Tax Exemption.

10-9 Approval – Step 2 of 3–Policy – Reserve Funds

Resolution #17

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4304, Reserve Funds.

**10-10 Approval – Step 2 of 3–Policy – Audit Committee
Resolution #18**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4400, Audit Committee.

**10-11 Approval – Step 2 of 3–Policy – Annual Audit
Resolution #19**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4401, Annual Audit.

**10-12 Approval – Step 2 of 3–Policy – Internal Audit Function
Resolution #20**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4402, Internal Audit Function.

**10-13 Approval – Step 2 of 3–Policy – Auditing Claims for Payment
Resolution #21**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4403, Auditing Claims for Payment.

**10-14 Approval – Step 2 of 3–Policy – Medicaid Billing Compliance Program
Resolution #22**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Step 2 (Reading) of 3 (Approval) policy # 4404, Medicaid Billing Compliance Program.

**10-15 Approval –2022-23 Spring Sports Coaches
Resolution #23**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointments of the following coaches for the 2022-23 Spring Sports Season. Rate of pay per WTA Contract.

Matt Patterson	Asst Varsity Baseball	\$2,100.20
Joanna Eisenhut	Mod Softball	\$2,100.20
David Poyer	Golf Coach	\$2,520.24
Tom Trevisani	Asst Track	\$2,100.20
Jim Northrop	Softball	Unpaid Asst
Scott Baker	Track	Unpaid Asst
Michele Barnes	Softball & Track	Unpaid Asst

**10-16 Approval –2023-24 Fall Sports Coaches
Resolution #24**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve Thomas Trevisani to the position of Assistant

Modified Football Coach for the 2023-24 Fall sports season. Rate of pay per WTA Contract at \$2,998.52.

**10-17 Approval of Appointments: Leap into Adventure Summer Camp
Resolution #25**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointments of the following individuals to a four day per week, four week Summer Enrichment Program. The program will commence on July 10, 2023 and end on August 3, 2023. ABC Boot Camp- four days commencing on July 31, 2023 through August 3, 2023. Both programs are Grant Funded. Rate of pay for each individual is as follows;

Mikayla Ward – Instructor (Previously approved for TA)
Connor Hansen – Teacher Assistant
Kaitlyn St. Peter – Teacher Aide

**10-18 Approval - Jr/Sr HS Summer Program
Resolution #26**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education approve the “Creative Adventures” Summer Program, for students grades 6, 7 and 8. This program is a four (4) day a week program and will run from July 10, 2023 through July 27, 2023. It will be staffed by the following at a rate of \$25.00/hr.

Sue Gaiser –
Instructor Terri
Stile – Instructor
Sue Baker – Dewey – Coordinator

10-19 Acceptance – Teacher Resignation Resolution #27

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Taylor Decker, Jr./Sr. High School Spanish Teacher effective June 30, 2023.

**10-20 Acceptance – Appointment – Jr/Sr High Spanish Teacher
Resolution #28**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education accept the appointment of Carmen Keane as the Jr/Sr High School Spanish Teacher effective July 1, 2023. Rate of pay per WTA contract.

**10-21 Acceptance – Confidential Secretary to the Superintendent of Schools Retirement
Resolution #29**

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education accept the retirement of Kim Fancett, Confidential Secretary to the Superintendent of Schools effective June 30, 2023.

10-22 Acceptance – District Clerk Resignation

Resolution #30

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Kim Fancett, District Clerk effective immediately.

10-23 Acceptance – Appointment – District Clerk

Resolution #31

Be it resolved upon the recommendation of the Superintendent of Schools, the Board of Education accept the appointment of Amanda Eaves as the District Clerk effective immediately.

End of Consent Agenda 10-1 through 10-23

A motion was made by: Pete Casatelli

2nd Motion: Daniel Nichols

Vote: Ayes 5 Nays 0

Abstained 0 Absent 1 (SS)

Motion Carried